

## Build 57

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### Update Details:

#### \*\* Enhancements

- \* [IP-1405] - Option to allow RA Functions to trigger Tender Surcharges
- \* [IP-2254] - Coupons Report - support for Site Grouping / Filtering
- \* [IP-2263] - Support for OPOS Cash Drawer
- \* [IP-2301] - Activity Log shows Delayed Cash Declarations
- \* [IP-2308] - Ability to add RFID tag when modifying Customer from POS Screen
- \* [IP-2321] - Promotion Import function - support for Alternate Codes
- \* [IP-2358] - IBA Exclude Batch field allows for delimited list of batches to exclude
- \* [IP-2363] - Yes/No Option - Inhibit Tax on Item Surcharges
- \* [IP-2394] - Department Sales Daily Trend Report - adjusted to fit on Letter Size paper

# Import/Export Data

## IBA Interface – Exclude Batch field allows for delimited list of batches to exclude

This function enables the ability to exclude multiple zone areas/batches as a delimited list when importing promotion files from IBA. This function is only available for use when the POS terminal licence includes the IBA module.

To use this function, go to:

Setup > POS Terminals > Modify > Import/Export

The screenshot shows the 'pos terminals' configuration window with the 'Import / Export' tab selected. The interface is divided into several sections:

- Automatic Export Settings:** Includes fields for 'Export Folder', 'Delete files older than 7 days', 'Export Stock Items' (set to 'All Items'), 'Department Range', 'Filter by Attribute Type', 'Export Daily at' (with 'Or every' and 'minutes' options), 'Filename' (with checkboxes for 'Append Date/Time to filename', 'Append Site Name to filename', 'Append Venue ID to filename', 'Include Discontinued Items', and 'Use Saved Automatic Export Format'), 'Export Sales Format' (set to 'No Daily Export'), 'Sales From' (set to 'All POS Terminals'), and 'Daily Export Time'.
- Automatic Import Settings:** Includes 'Import Folder', 'Delete files older than 7 days', 'Delete files after importing' (checked), 'Import Stock Items' (with 'Filename' and 'If imported items exist, update selling prices' checked), and 'Import Promotions' (with 'Filename').
- Supplier Invoices:** Includes 'Automatically Import Supplier Invoices' (unchecked), 'Retrieve Location from Filename' (with 'Right of' and 'Left of' fields), 'Retrieve Supplier from Filename' (with 'Right of' and 'Left of' fields), 'Automatically Add/Modify Stock Items during Import' (unchecked, with sub-options for 'Update Description', 'Update Department', and 'Update Sell Price'), and 'Automatically Process Invoices after Import Complete' (unchecked).
- IBA Interface:** Includes 'Daily Import/Export Time' (08:00), 'Username', 'Password', 'Import Promotions' (checked), 'State Code' (QLD), 'Exclude Batch' (Z1;Z2), 'Store Code', 'Zone' (Z1), 'POS Range' (1), and 'Promotion Group'.
- Price Book:** Includes 'Liquology Sales Export Time'.

A 'Keyboard' button is visible at the bottom left of the window.

Under the IBA Interface section, enter the Zones/Batches that you want to exclude into the "Exclude Batch" field separated by a semicolon.

E.g. Enter Z1;Z2 to exclude Z1 and Z2 promotions from being imported

This close-up view of the 'IBA Interface' section shows the following fields and values:

- Daily Import/Export Time: 08:00
- Username: [blurred]
- Password: [blurred]
- Import Promotions:
- State Code: QLD
- Exclude Batch: Z1;Z2 (highlighted with a yellow box)
- Store Code: [blurred]
- Zone: Z1
- POS Range: 1
- Promotion Group: [blurred]

The data will be imported at the Daily Import/Export time that is configured in the IBA Interface section above.

# idealpos7 Update History

## POS Terminal Settings – Other Peripherals

### Support for OPOS Cash Drawer

This function adds the ability for Idealpos to support Cash Drawers which are configured in a third-party OPOS Utility such as EPSON OPOS.

To use this function, go to:

Setup > POS Terminals > Select: POS Terminal > Modify > Other Peripherals

The screenshot shows the 'Other Peripherals' settings page. The 'Cash Drawer' section is highlighted with an orange border. It contains two rows: 'Cash Drawer' and '2nd Drawer'. Each row has a 'Connection' dropdown menu set to 'OPOS', a text field containing 'OPOSCashDr1' and 'OPOSCashDr2' respectively, and a 'Test' button. Other sections include 'Caller ID Modem', 'Scale', 'Barcode Scanner', 'Talaris NMD Cash Dispenser', 'Flexi-NET POS-Debit Interface', 'Sprint Liquor Gun Interface', and 'Gilbarco T24 Transac Console'.

Under the Cash Drawer section, select the "OPOS" option from the Connection and 2<sup>nd</sup> Drawer dropdown box (if you are using two Cash Drawers). Then enter the name that was assigned to the Cash Drawer in the third party OPOS utility into the field displayed after the dropdown box and before the "Test" button.

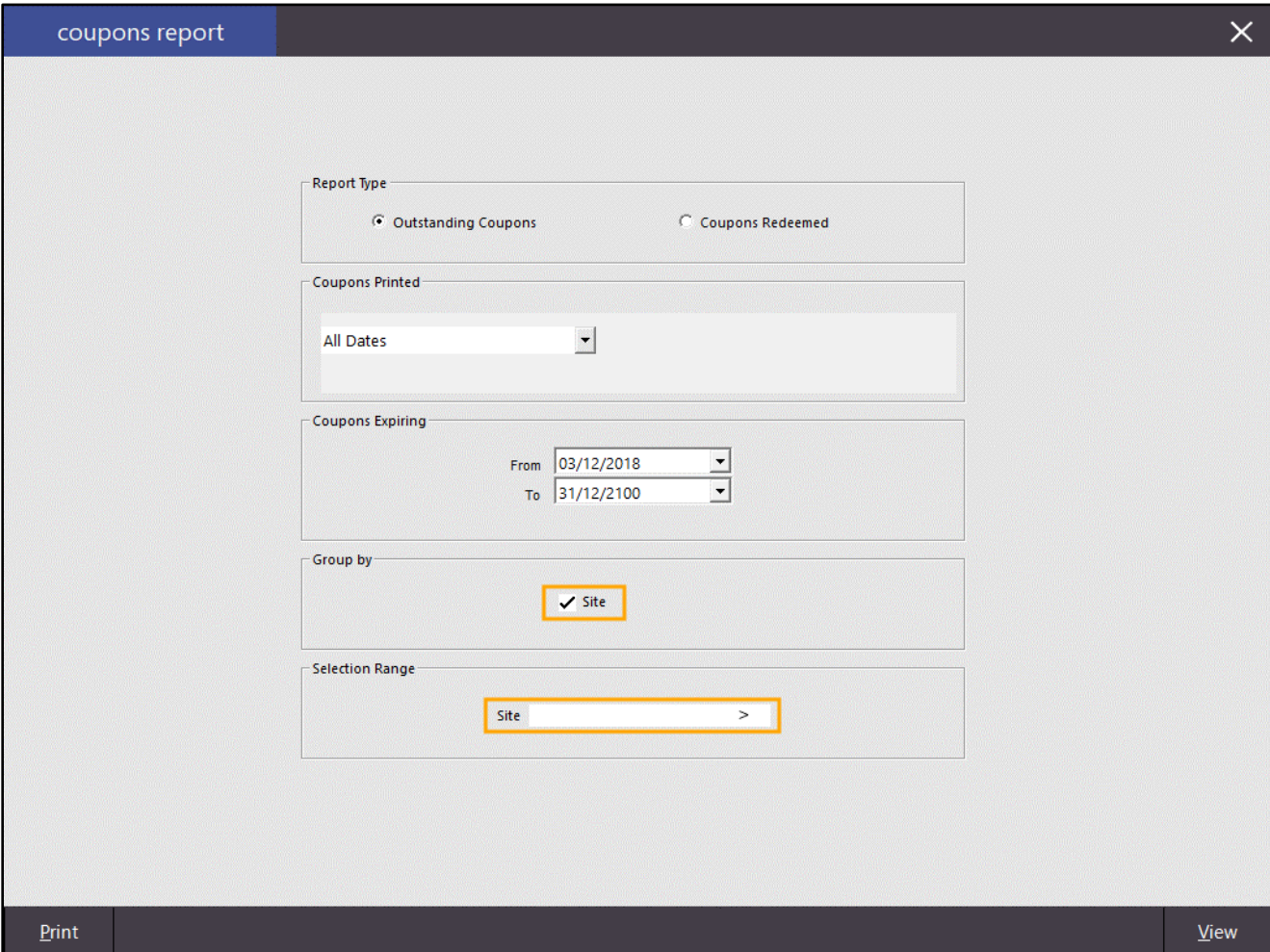
This is a close-up of the 'Cash Drawer' section. The 'Connection' dropdown is set to 'OPOS' and the text field contains 'OPOSCashDr1'. The '2nd Drawer' dropdown is also set to 'OPOS' and the text field contains 'OPOSCashDr2'. Both text fields are highlighted with an orange border.

# Reports – Sales

## Coupons Report – Support for Site Grouping/Filtering

This function adds the ability to group the Coupon Report by Site and to filter by the desired sites by using the Selection Range – Site option.

To use this function, go to:  
Reports > Sales > Coupons



The screenshot shows a web application window titled "coupons report" with a close button in the top right corner. The interface contains several filter sections:

- Report Type:** Two radio buttons are present: "Outstanding Coupons" (selected) and "Coupons Redeemed".
- Coupons Printed:** A dropdown menu currently set to "All Dates".
- Coupons Expiring:** Two date input fields labeled "From" and "To". The "From" field contains "03/12/2018" and the "To" field contains "31/12/2100".
- Group by:** A checkbox labeled "Site" is checked and highlighted with an orange border.
- Selection Range:** A text input field containing "Site" followed by a right-pointing arrow button, also highlighted with an orange border.

At the bottom of the window, there are two buttons: "Print" on the left and "View" on the right.

Select the Report Type you want. Outstanding Coupons will show coupons that have been issued but haven't been redeemed yet and Coupons Redeemed will show any coupons that have been redeemed.

Coupons Printed – Choose the range that you want to report on

Coupons Expiring – Choose the range that you want to report on. This option is only available when using the Report Type "Outstanding Coupons".

Enable the Group By Site option to group coupons by site which they were printed/redeemed at.

You can also select the sites to include in the Coupons Report by clicking on the ">" button in the Site field and selecting the site. If you want to select an additional site, you can click on the ">" button again and select another site and it will be added to the list. If a Site is not selected in the Site field, the report will include all sites.

# idealpos7 Update History

The below is an example of the Coupons Report (Outstanding Coupons) with the Group By option enabled:

<b>Coupons Report</b>				Printed 03/12/2018 11:51AM	
Expiring 03/12/2018 to 31/12/2100				Page 1 of 1	
Code	Date Printed	Valid Dates	Audit	Qty	
<b>Site 1 - Site 1</b>					
2	<b>Birthday Bottle House Wine</b>				
	<b>Birthday Bottle House Wine</b>				
	42001	03/12/2018 11:39:36	03 Dec 2018 to 02 Mar 2019	476-1	
	43001	03/12/2018 11:39:36	03 Dec 2018 to 02 Mar 2019	476-1	
	44001	03/12/2018 11:43:33	03 Dec 2018 to 02 Mar 2019	477-1	
	45001	03/12/2018 11:45:41	03 Dec 2018 to 02 Mar 2019	478-1	
					4
					4
4	<b>Get \$30 Coupon</b>				
	<b>Get \$30 Coupon</b>				
	39001	03/12/2018 11:13:17	03 Dec 2018 to 12 Dec 2018	468-1	
					1
					1
5	<b>4c/Ltr Discount on Fuel</b>				
	<b>4c/Ltr Discount on Fuel</b>				
	40001	03/12/2018 11:15:54	03 Dec 2018 to 02 Mar 2019	469-1	
					1
					1
<b>Site 2 - Site 2</b>					
4	<b>Get \$30 Coupon</b>				
	<b>Get \$30 Coupon</b>				
	2002	03/12/2018 11:48:19	03 Dec 2018 to 12 Dec 2018	360-2	
					1
					1
5	<b>4c/Ltr Discount on Fuel</b>				
	<b>4c/Ltr Discount on Fuel</b>				
	4002	03/12/2018 11:50:40	03 Dec 2018 to 02 Mar 2019	363-2	
					1
					1
					8
				Total Coupons:	8

The below is an example of the Coupons Report (Coupons Redeemed) with the Group By option enabled:

<b>Coupons Redeemed Report</b>				Printed 03/12/2018 12:11PM	
				Page 1 of 1	
Code	Date Printed	Date Redeemed	Transaction Redeemed	Qty	
<b>Site 1 - Site 1</b>					
1	<b>Next Day Free Rides</b>				
	<b>Next Day Free Rides</b>				
	6001	05/10/2016 16:06:39	05/10/2016 16:07:30	133-1	
	7001	05/10/2016 16:07:30	05/10/2016 16:09:26	134-1	
					2
					2
2	<b>Birthday Bottle House Win</b>				
	<b>Birthday Bottle House Wine</b>				
	41001	03/12/2018 11:39:35	03/12/2018 11:45:40	478-1	
					1
					1
4	<b>Get \$30 Coupon</b>				
	<b>Get \$30 Coupon</b>				
	1002	03/12/2018 11:08:30	03/12/2018 11:12:02	467-1	
					1
					1
<b>Site 2 - Site 2</b>					
4	<b>Get \$30 Coupon</b>				
	<b>Get \$30 Coupon</b>				
	3002	03/12/2018 11:48:43	03/12/2018 11:49:34	362-2	
					1
					1
					5
				Total Coupons:	5

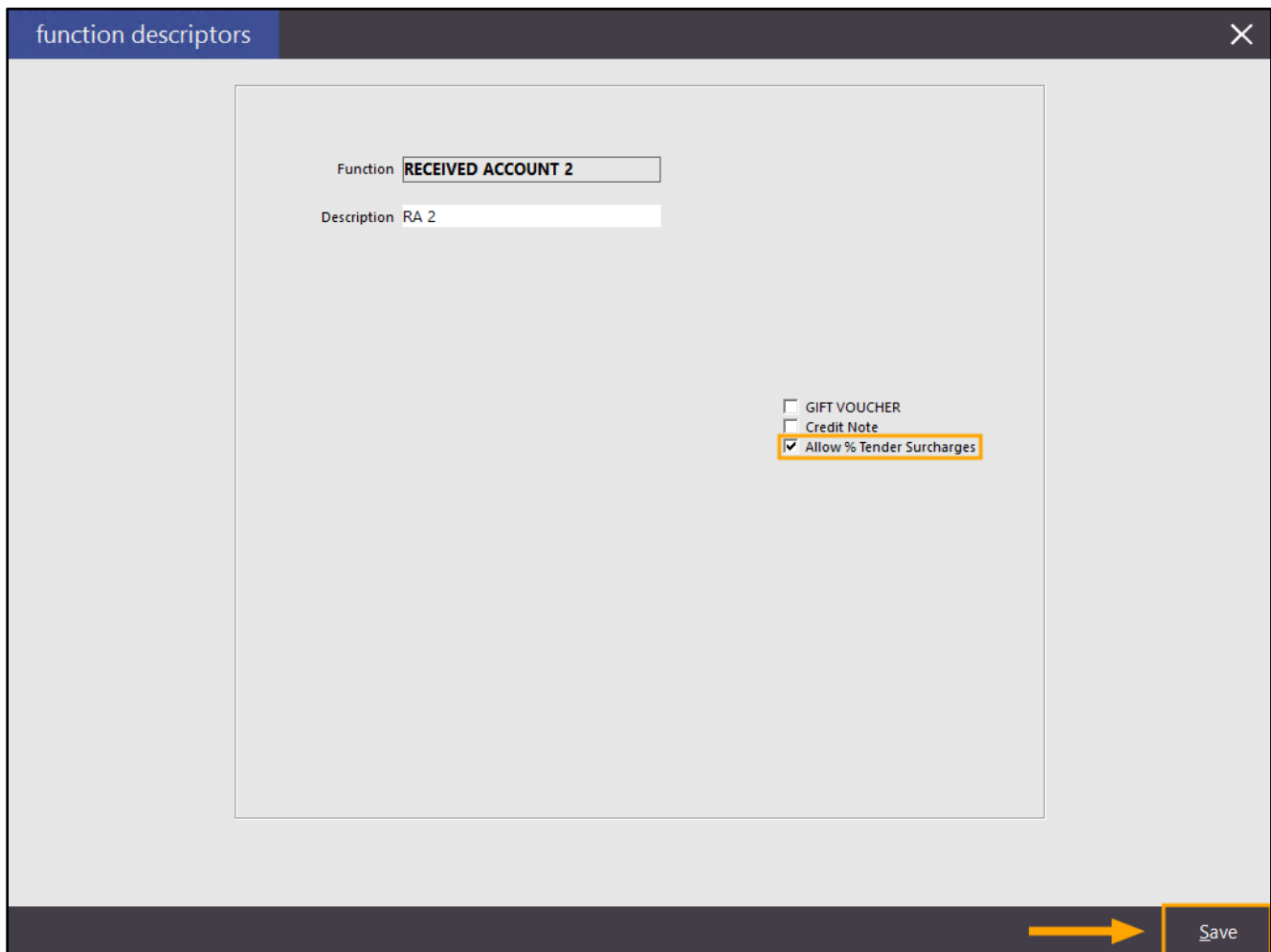
# Tender Surcharges

## Option to allow RA Functions to trigger Tender Surcharges

This function adds the ability to allow RA (Receive Account) Functions to trigger Tender Surcharges. Tender Surcharges are used to add a % value to a sale which can be enabled when your bank charges you a percentage of a transaction which needs to be passed onto the customer. Note that the RA functions only support % Tender Surcharges.

To use this function, go to:

Setup > Function Descriptors > Select the Received Account which you want to allow % Tender Surcharges  
Enable the option "Allow % Tender Surcharges" then press "Save"



The screenshot shows a software window titled "function descriptors" with a close button (X) in the top right corner. The main content area contains a form with the following fields and options:

- Function: RECEIVED ACCOUNT 2
- Description: RA 2
- GIFT VOUCHER
- Credit Note
- Allow % Tender Surcharges

At the bottom right of the window, there is a "Save" button, which is highlighted with a yellow arrow pointing to it from the left.

# idealpos7 Update History

Ensure that you have configured a Surcharge % for the desired tender.

Note that the RA Functions only support % Tender Surcharges.

\$ Tender Surcharges are not supported by the RA Functions.

Tender Surcharges can be configured for all Tender Types except for Cash.

To configure a Tender Surcharge, go to: Setup > Function Descriptors > Select a Tender > Modify

function descriptors	
Function	Description
RECEIVED ACCOUNT 3	RA 3
RECEIVED ACCOUNT 4	RA 4
NO SALE 1	NO SALE
NO SALE 2	NO SALE 2
NO SALE 3	NO SALE 3
NO SALE 4	NO SALE 4
VOID	VOID
REFUND	REFUND
%+ ITEM	%+ ITEM
%+ ST	%+ SUBTOTAL
TENDER 1	CASH
TENDER 2	EFTPOS
TENDER 3	ACCOUNT
TENDER 4	AMEX / DINERS
TENDER 5	LAYBY
TENDER 6	CHEQUE
TENDER 7	GV REDEEM
TENDER 8	CREDIT NOTE
TENDER 9	ONLINE
TENDER 10	EFTPOS DEBIT
TENDER 11	EFTPOS MOTO
TENDER 12	TENDER 12
TENDER 13	TENDER 13
TENDER 14	TENDER 14
TENDER 15	TENDER 15
TENDER 16	TENDER 16
TENDER 17	TENDER 17
TENDER 18	TENDER 18

After pressing the "Modify" button, the Tender will be displayed.

Enter the desired amount into the Surcharge field.

As mentioned previously, the RA Functions only support a "% Surcharge", so in order for the surcharge to apply to RA Functions, the surcharge will need to be set to "%".

The below example shows the EFTPOS Tender configured with a Surcharge of 5.00%.

Once the Surcharge has been configured, press the "Save" button on the bottom right corner of the window.

The screenshot shows a software window titled "function descriptors" with a close button (X) in the top right corner. The window contains a form for configuring a tender. The form is organized into several sections:

- Function:** TENDER 2
- Description:** EFTPOS
- # of Receipts:** 1
- Exchange Rate:** 0
- Lower Limit:** 0.00
- Upper Limit:** 9999.99
- Scan Code:** (empty field)
- Scan Code Amount:** 0.00
- Surcharge:** 5.00 (highlighted with an orange box). To the right of the field are radio buttons for "%", which is selected, and "\$".
- Waive Surcharge Threshold:** 0.00
- Override Receipt Footer:** (empty text area)
- Options (checkboxes):**
  - Rounding?
  - Credit Function
  - Allow Points per Dollar?
  - Show in Banking
  - Compulsory Amount
  - Open Cash Drawer
  - EFTPOS
  - Account Tender
  - LayBy Tender
  - Force Receipt
  - GIFT VOUCHER Redemption
  - Credit Note Tender
  - Force Customer
  - Force Reference

At the bottom right corner of the window, there is a "Save" button.



# idealpos7 Update History

To use the RA Function from the POS Screen, a button must exist on the POS screen.

To create a POS Screen button, go to:

Setup > POS Screen > POS Screen Setup > Select POS Screen Layout > Buttons

Find an available button on the POS Screen by navigating between the available tabs.

Search Code like <input type="text"/>				<input type="checkbox"/> Exclude Barcodes	Price 1	POS SCREEN LAYOUT 1	Copy Button					
101001	EGGS ON TOAST	BREAKFAST	9.00			RECEIPT	CLERK	7	8	9	CL	
101002	BACON & EGGS	BREAKFAST	10.00			PRICE LEVEL	5% ST DISC					
101003	EGGS BENEDICT	BREAKFAST	13.00			CUSTOMER	5% ITEM	4	5	6	NO SALE	
101004	AVOCADO ON TOAST	BREAKFAST	11.00			BAR TAB	REFUND					
101005	BAKED BEANS & TOAST	BREAKFAST	8.50			PENDING	VOID SALE	1	2	3	X	
101006	PANCAKES	BREAKFAST	9.00			TABLE MAP	VOID	0	.	ENTER		
101007	CANADIAN PANCAKES	BREAKFAST	12.00			PAID IN	PAID OUT			LAYBY CANCEL		
101008	WAFFLES	BREAKFAST	9.00			BAR TAB PRE AUTH	10% ITEM S'CHARGE			AMOUNT	VOID MODE	
101009	WAFFLES CHOCOLATE	BREAKFAST	10.00			BAR TAB PRE AUTH VOID	10% ST S'CHARGE			REPLAY TRANS	TRANSFER MODE	
101010	JAM & TOAST	BREAKFAST	5.00							UNLOCK PERMISSION	WASTE MODE	
101011	BIG BREAKFAST	BREAKFAST	15.00									
101012	BAKED BEANS & TOAST*COPY*	BREAKFAST	8.50									
102001	EXTRA BACON	BREAKFAST MODS	2.00			DRINKS	CAFE	TAP BEER	SPIRITS	COCKTAILS	FRUIT & VEG	
102002	EXTRA EGG	BREAKFAST MODS	1.00								GROCERY	
102003	EXTRA TOAST	BREAKFAST MODS	0.50								RETAIL	
102004	EXTRA AVOCADO	BREAKFAST MODS	1.00								MANAGER	
102005	EXTRA CHEESE	BREAKFAST MODS	1.00								ADMIN	
							RESTAURANT	BOTTLE BEER & RTD	WINE			SERVICES

Click on a blank button, then select the "Received on Account" function from the available list of functions.

Finally, select the Account from the Received on Account dropdown list.

If desired, you can also update the Button Caption by clicking into the Button Caption field and entering a new caption.

### Received on Account

Automatic Text

Received on Account RA 2

Button Appearance

**Received on Account**

Button Caption

Received on Account

Back Colour  Font

Text Colour  A  A

Double Width  Double Height  Visible

Graphic

Received on Account

- POS Screen Grid
- POS Screen Menu
- Prefix String
- Price Enquiry
- Price Level
- Print Bar Tab Bill
- Print Bar Tab Report
- Print Group Shift
- Promotion Enquiry
- Promotions On/Off
- Quick Stocktake
- Raffles
- Receipt On/Off
- Received on Account
- Refund
- Register Closed Msg
- Replay Transaction
- Reservations
- Rewards Enquiry
- Reweigh
- Safe Drop
- Sale Reference

Format All Save Cancel



# idealpos7 Update History

Close the POS Screen Layout windows then open the POS Screen.

To use the RA Function, navigate to the tab which the RA button was created on, enter an amount using the on-screen numeric keypad then press the "Received on Account" button. The Sale Details window on the POS Screen will show the RA Description followed by the Quantity and the amount entered.

26 Nov 11:48 Adult ID: 26/11/00  
Jeremy STANDARD
✕

RA 2	1	5.00	RECEIPT	CLERK	7	8	9	CL
			PRICE LEVEL	5% ST DISC	4	5	6	NO SALE
			CUSTOMER	5% ITEM				NO SALE
			BAR TAB	REFUND	1	2	3	X
			PENDING	VOID SALE				
			TABLE MAP	VOID	0	.	ENTER	
			BAR TAB PRE AUTH	10% ITEM S'CHARGE	AMOUNT		VOID MODE	
			BAR TAB PRE AUTH VOID	10% ST S'CHARGE	REPLAY TRANS		TRANSFER MODE	
			Received on Account			UNLOCK PERMISSION		WASTE MODE
					RETAIL		MANAGER	
					SERVICES		ADMIN	

PAID IN	PAID OUT	LAYBY CANCEL
TIPS IN	TIPS OUT	ACCOUNT REFUND

Discounts 0.00

\$5.00

DRINKS	CAFE	TAP BEER	SPIRITS	COCKTAILS	FRUIT & VEG	GROCERY
	RESTAURANT	BOTTLE BEER & RTD	WINE			

RETAIL	MANAGER
SERVICES	ADMIN

Press the "Enter" button on the POS Screen, then select the tender button for the tender which the surcharge has been configured against.

26 Nov 11:52 Adult ID: 26/11/00  
Jeremy STANDARD


RA 2	1	5.00	RECEIPT	CLERK	7	8	9	CL
			PRICE LEVEL	5% ST DISC	4	5	6	NO SALE
			CUSTOMER	5% ITEM	1	2	3	X
			BAR TAB	REFUND				
			PENDING	VOID SALE				
			TABLE MAP	VOID	0	.	ENTER	

Discounts 0.00  
**\$5.00**

CASH	
EFTPOS	
AMEX / DINERS	
LAYBY	
CHEQUE	
CREDIT NOTE	
ONLINE	
EFTPOS DEBIT	
EFTPOS MOTO	

**5.00**

Balance 5.00



Idealpos will show a prompt displaying the surcharge amount as well as the New EFTPOS Total

5% EFTPOS Surcharge of \$0.25

New EFTPOS Total : \$5.25

OK

# idealpos7 Update History

## Yes/No Options

### Yes/No Option – Inhibit Tax on Item Surcharges

This function adds the ability to inhibit tax from being applied to Item Surcharges.

This function is only applicable when the following conditions are met:

- The POS Terminal region is set to USA/Canada
- At least one Tax Rate is configured AND has the VAT option unticked
- The Stock Item added to the transaction has a Tax Rate enabled
- Item Surcharge has been applied to a Stock Item in the transaction

To configure and use this function, go to: Setup > Yes/No Options > Enable Inhibit Tax on Item Surcharges

The screenshot shows the 'yes/no options' configuration interface. At the top, there is a search bar with the text 'inhibit tax' and a 'Clear' button. Below the search bar are several tabs: Clerks, Confirmation, Customers, Home Screen, Miscellaneous, POS Screen, Receipt / Kitchen, Restaurant, and Stock Control. The 'POS SCREEN' tab is selected. In the main area, there is a table with columns for 'ALL' and '1'. The table is divided into sections: MISCELLANEOUS, POS SCREEN, and RECEIPT / KITCHEN. Under the POS SCREEN section, the 'Inhibit Tax on Item Surcharges' option is checked with a blue checkmark.

Close the Yes/No options, then go to Setup > Global Options > Sales > Tax Rates

The screenshot shows the 'global options' configuration interface for 'site 1 (Site 1)'. The 'Sales' tab is selected. The main area is divided into several sections:
 

- Tax Rates:** A table with columns for Default, Description, Rate, Label, and VAT. It lists GST (5.000), PST (7.000), and several 'Not Defined' entries (0.000).
- Programmable Barcodes:** Options for 'Use?' and 'Use Hardwired?'. Fields for Prefix, Position, Length, Field 1 (Stock Code), Field 2 (Quantity), and Decimal Point.
- Miscellaneous:** Radio buttons for 'Price Level Change Duration' (Continuous, Until End of Sale, One Item Only), a 'Price Level Override' field, and a checkbox for 'Non-Turnover Stock Items'.
- Selling Price Descriptors:** A list of price descriptors from Price 1 (STANDARD) to Price 12 (OWNERS).
- Refund Reasons:** A list of reasons (1-9) with checkboxes for 'Type' and 'Text'. 'Product Recall' and 'Other' are checked.
- Fast Add Stock Items:** A checkbox for 'Fast Add Stock Items when not found', a 'Default Department' field, and radio buttons for 'Stock Code' and 'Scan Code'.
- Undistributed Links:** Fields for 'Surcharges' (10011002) and 'Discounts' (10011001).
- Sale Type Status:** Input fields for Takeaway, Delivery, Pickup, and Cater.
- Pending Sales:** Checkboxes for 'Printed Pending Sales are sent to Receipt Printer', 'Printed Pending Sales are sent to Windows Printer', 'Auto Generate Pending Sale Codes', 'Inhibit Amounts on A4 Windows Prints', 'Print to Docket Printers', and 'Print to Windows Printer'.
- Food/Beverage Total Descriptors:** Input fields for 'Food' (FOOD) and 'Beverage' (BEVERAGE).
- A4 Pending Sale Messages:** A large empty text area.

In Tax Rates, ensure that at least one Tax Rate is configured and has the VAT option unticked

Default	Description	Rate	Label	VAT
<input type="checkbox"/>	GST	5.000	GST	<input type="checkbox"/>
<input type="checkbox"/>	PST	7.000	PST	<input type="checkbox"/>
<input type="checkbox"/>	Not Defined	0.000		<input type="checkbox"/>
<input type="checkbox"/>	Not Defined	0.000		<input type="checkbox"/>
<input type="checkbox"/>	Not Defined	0.000		<input type="checkbox"/>
<input type="checkbox"/>	Not Defined	0.000		<input type="checkbox"/>

Show Rates next to items on Receipt

Close the Global Options screen.

If you don't already have a POS screen button configured for the % Item Surcharge function, a POS Screen button needs to be created. If you already have a button, you can skip the below step.

To create a POS screen button, go to:

Setup > POS Screen > POS Screen Setup > Select POS Screen Layout > Buttons

Navigate to a tab which you want to create the button, then find a blank button on the tab and click on it.

Select the "%+ Item" function, and enter the Surcharge Amount into the "Automatic %" and "Upper Limit %" fields. Update the Button Caption to reflect the surcharge amount. The below example shows a button which will apply a 10% Item Surcharge.

The screenshot shows the configuration window for a POS screen button. The title is "%+ Item".

- Automatic Text:** A text input field.
- Automatic %:** A text input field containing "10".
- Upper Limit %:** A text input field containing "10".
- Button Appearance:**
  - Button Caption:** "10% ITEM S'CHARGE" (highlighted in orange).
  - Back Colour:** A color selection field.
  - Font:** A font selection field.
  - Text Colour:** A color selection field.
  - Double Width:**
  - Double Height:**
  - Visible:**
- Graphic:** A preview of a blue button with the text "10% ITEM S'CHARGE".
- Buttons:** "Format All", "Save", and "Cancel".
- Function List:** A dropdown menu on the right showing various functions, with "%+ Item" selected and highlighted in orange.

Once the button has been configured, press the "Save" button, then close the POS Screen Layout windows.

# idealpos7 Update History

Then ensure that the Stock Items which need to have tax applied to them have a Tax Rate enabled.

Go to: File > Stock Control > Stock Items > Select a Stock Item that should have Tax applied and will also have a surcharge applied to it > Modify

Ensure that the required Tax Rates have been enabled.

stock items | General | **Advanced** | Indirect Item | Last Modified 06 Oct 2016 X

Stock Code 106002 | Department 106 > ENTRÉE  
Description BEEF (4) | Scan Code Auto  
Description 2 BEEF (4)

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**Selling Prices**

		Profit%
STANDARD	13.00	51.92
STAFF	8.00	21.88
EXTRAS	0.00	
BOTTLESHOP	0.00	
Price 5	0.00	
Price 6	0.00	
Price 7	0.00	
Price 8	0.00	
Price 9	0.00	
Price 10	0.00	
Price 11	0.00	
OWNERS	0.00	

Force Selling Price Entry

**Printer Settings**

- Receipt Printer
- KITCHEN
- BAR
- COFFEE
- IKM
- Kitchen Printer 5
- Kitchen Printer 6
- Kitchen Printer 7
- Kitchen Printer 8
- Kitchen Printer 9
- Kitchen Printer 10
- Kitchen Printer 11
- Kitchen Printer 12

**Purchasing**

Purchase Category 1 > FOOD  
Default Supplier >  
Default Supplier Stock Code

**Other Options**

- Stock Control
- Indirect Item
- Non-Accumulating
- Scale
- Can't Buy with GIFT VOUCHER
- Instruction
- Print Red
- Web Store
- Inhibit Discounts
- Inhibit Voids
- Manufactured Item

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**Cost Prices (ex Tax)**

Standard Cost 6.2500  
Last Cost 6.2500  
Average Cost 6.2500

**Tax Settings (Selling)**

- GST
- PST
- Not Defined
- Not Defined
- Not Defined
- Not Defined

**Attributes**

Dietry | Gluten Free | +

Keyboard | Save

Press "Save" to save the change.

Close the Stock Items screen, then open the POS screen.

On the POS Screen, add the Stock Item to the sale which has a Tax Rate enabled.

28 Nov 16:57 Adult ID: 28/11/00  
Jeremy STANDARD

BEEF (1) 1 13.00					RECEIPT	CLERK	7	8	9	CL
					PRICE LEVEL	5% ST DISC	4	5	6	NO SALE
					CUSTOMER	5% ITEM				
					BAR TAB	REFUND	1	2	3	X
					PENDING	VOID SALE				
1x Discounts 0.00 \$13.00					TABLE MAP	VOID	0	.	ENTER	
GARLIC BREAD	PASTA	BEEF	SALMON	LAMB SHANKS 8	BUTTERED BEANS	DANISH	BLUE CHEESE	KEYBOARD		
SCALLOPS	DUCK	LAMB	EYE FILLET	KANGAROO 9	CHATS POTATOES	PAVLOVA	CHEDDAR			
KOFTAS	SEAFOOD	VEGE DISH	PORTERHOUSE	MUSHROOM RISOTTO	TOMATO SALAD	ICE CREAM	GHOUDA	SEAT		
COB LOAF	CAESAR SALAD	PORK	DUCK BREAST	BEEF STROGANOFF	CHEESE CAULIFLOWER	SORBETS	CAMEMBERT	ENTREE AS MAIN		
SPECIALS						CHOC TART	CHEESE PLATTER 2	WITH		
							CHEESE PLATTER 3	WITHOUT		
DRINKS	CAFE	TAP BEER	SPIRITS	COCKTAILS	FRUIT & VEG	GROCERY	RETAIL	MANAGER		
	RESTAURANT	BOTTLE BEER & RTD	WINE				SERVICES	ADMIN		

Then select the tab on the POS Screen which contains the Surcharge button, select the Stock Item in the Sale window and press the surcharge button. The Surcharge will appear below the item along with the surcharge amount.

28 Nov 17:00 Adult ID: 28/11/00  
Jeremy STANDARD

BEEF (1) 1 13.00		
10%+ ITEM		1.30
1x Discounts 1.30 \$14.30		



